



RENTAL RATES

The rental rates are based on a 4 hour minimum and include: two event staff for 4 hours, two custodial services staff for 4 hours, and set up labor. Rental hours will begin when the client and/or client vendors arrive for set-up and conclude when the guests leave the building. Additional hours will be billed in ½ hr increments.

CCPA Rental Space	Space Size	Min 4 hour Base Rate	Per Hour Additional
ASSOCIATES ROOM	850 Sq Ft	\$470.00	\$130.00
SIERRA ROOM			
Half - 36' x 72'	2,600 Sq Ft	\$1,470.00	\$420.00
Entire - 72' x 72'	5,200 Sq Ft	\$2,940.00	\$840.00
GRAND LOBBY			
78' x 63'	4,915 Sq Ft	\$2,770.00	\$660.00
GARDEN COURT			
90' x 90'	8,100 Sq Ft	\$4,500.00	\$1,100.00
Wedding Ceremony Package			
Grand Lobby	4 Hours	\$3,500.00	
Includes theater style seating for 235, one hour rehearsal on a day prior to the event and conference audio. Facility assistants, security, custodial and technician are also included.			
Reception Package	8 Hours	\$4,750.00	
Includes set-up of the full Sierra Room with dance floor, custodial services, facility assistants, and security staff.			
Wedding Ceremony & Reception Package	Up to 12 Hours	\$7,000.00	
Wedding- Grand Lobby & Reception- Sierra Room			
Includes theater style seating for 235, one hour rehearsal on a day prior to the event, conference audio for ceremony, set-up of the full Sierra Room with dance floor, custodial services, facility assistants, technician, and security staff.			

50% of the total fees are due upon signing a contract.

Balance of fees are due no later than 30 days prior to event.

A \$500 security deposit and liability insurance are required for every event.